



## APPEALS AGAINST THE DECISION TO DISCONTINUE AN INVESTIGATION

For Internal Use Only

We must receive your appeal within 29 days of the date of the letter telling you about the Decision to discontinue your complaint. This includes the time your appeal spends in the post.

Section 1: Your details	
<b>Personal details:</b>	
Title:	Mr <input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please specify)
First name:	
Surname:	
Date of birth	
<b>Address details:</b>	
House/flat number:	
House/building name:	
Street:	
Town:	
County:	
Postcode	
<b>Contact details:</b>	
Email address:	
Main contact number:	
Alternative contact number	

Doing the right thing



**Section 2: Would you like someone to act on your behalf?**

*Please tick as appropriate:*

Yes I would like someone to act on my behalf:

No, I don't want someone to act on my behalf:

*If you selected yes, please provide the contact details of the person acting on your behalf:*

**Personal details:**


**Address details:**


**Contact details:**




### Section 3: Your appeal details

If you received a letter from the appropriate authority telling you about their decision to discontinue the investigation of your complaint, please give the date of that letter:

Date you made your complaint:

Appropriate authority reference number (if known)

**Why has the appropriate authority decided to discontinue the investigation into your complaint? A discontinuance means stopping an investigation into a complaint which has already started.**

**Please select one or more of the reason(s) below (if known):**

- Refusal to cooperate
- The appropriate authority decided the complaint was suitable for Local Resolution
- The appropriate authority considered the complaint is vexatious, oppressive or an abuse of authority - (this could mean the complaint is without foundation and could cause harsh or unfair treatment of the person complained about).
- The complaint is repetitious
- The appropriate authority considered it not reasonably practicable to proceed

For example, the investigation can no longer continue because:

- A crucial piece of evidence has been irretrievably lost or damaged
- the cost of obtaining a crucial piece of evidence is not proportionate, or
- crucial witnesses are not willing to cooperate.

**Please explain why you want to appeal based on the reason(s) selected above (continue on a separate sheet if necessary):**

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A large rectangular area with a light blue background and horizontal dashed lines, intended for handwritten notes or a report.



**If you have a letter from the appropriate authority about their decision to discontinue the investigation into your complaint, or any other documents to support your appeal; please attach them to this form when submitting your appeal.**

**Section 4: Confirmation and signature**

Please provide your signature to confirm the information you have provided is correct:

Signature:

Date:



### Section 5: Ethnic Group

Please tick as appropriate:

White - British	<input type="checkbox"/>
White - Irish	<input type="checkbox"/>
White – Any other background	<input type="checkbox"/>
Mixed – White and Black Caribbean	<input type="checkbox"/>
Mixed – White and Black African	<input type="checkbox"/>
Mixed – White and Asian	<input type="checkbox"/>
Mixed – Any other Mixed background	<input type="checkbox"/>
Asian or Asian British - Indian	<input type="checkbox"/>
Asian or Asian British - Pakistani	<input type="checkbox"/>
Asian or Asian British - Bangladeshi	<input type="checkbox"/>
Asian or Asian British – any other Asian background	<input type="checkbox"/>
Black or Black British - Caribbean	<input type="checkbox"/>
Black or Black British - African	<input type="checkbox"/>
Black or Black British – Any other Black background	<input type="checkbox"/>
Other Ethnic Group	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Please print this form and post to:**

**Humberside Police Appeals Body  
Professional Standards Branch  
Police Headquarters  
Priory Road  
Hull  
HU5 5SF**

**Or Email to: [PSBAdmin@humberside.pnn.police.uk](mailto:PSBAdmin@humberside.pnn.police.uk)  
Or complete and send via: [www.humberside.police.uk](http://www.humberside.police.uk)**



## Guidance

### Can I appeal about the decision to discontinue the investigation into my complaint?

Discontinue means to end an ongoing investigation into a complaint. An appeal can be made about a decision to discontinue an investigation into a complaint.

You can appeal if:

- your complaint was about the conduct of a police officer or member of police staff
- the IPCC did not give permission to the police to discontinue the investigation
- you do not think the police should have discontinued the investigation

However, you cannot appeal when the complaint relates to a direction and control issue. Direction and control means the overall policies of a police force, for example police resources and policing standards

## Additional notes

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